

## CATHOLIC CEMETERIES - APPLICATION FOR URN NICHE

- (A) The deceased must either be a Catholic or a Catechumen by the Catholic Rite with “Burial Permit in the Catholic Cemetery” issued by the related parish.
- (B) Niches are allocated in sequential order; pre-allocation, pre-subscription or storage services of ashes are not available.
- (C) After allocation of niche for the deceased, re-allocation within the same Cemetery is not allowed. Fees already paid are not refundable.
- (D) For Allocation Status Of Niches please visit <http://vgoffice.catholic.org.hk>
- (E) When applying for a niche, the following documents original, ashes and required fees have to be provided:



- (i) Ashes (please bring along an urn if available);
- (ii) Permit to Take Away Cremated Ashes (issued by the Crematoria Office after cremation);
- (iii) The “Burial Permit in the Catholic Cemetery”;
- (iv) The HKID of the deceased and Death Certificate (if available);
- (v) Niche Fee (Cash / Cheque / Visa or Master Card) includes :
- **Standard Niche HK\$6,820:** permanent use of niche, marble sealing slab, inscription engraved in black paint, black and white enamel photograph and vase. Fibre glass interior lining is not included;
  - **Upgraded Niche HK\$15,370:** permanent use of niche, artificial granite sealing slab, inscription engraved in black paint, black and white enamel photo, stainless steel frame and fiber glass interior lining. (Upgraded Niche is available in Cheung Sha Wan Catholic Cemetery only)
- (An **official receipt** and a works detail sheet will be issued immediately upon payment. The official receipt is the only valid document of proof and must be kept in a safe place for all future reference and use.)
- (vi) Inscription details for sealing slab (name, Christian name, date of birth and death)(standard inscription format should be followed);
- (vii) Photo of the deceased.

Payment by cheque:

- For Cheung Sha Wan, Sai Kung or Cheung Chau Catholic Cemeteries, Cheque to be payable to:  
The Bishop of the Roman Catholic Church in HK (St. Raphael’s Cemetery)
- For Chai Wan Catholic Cemeteries, Cheque to be payable to:  
The Bishop of the Roman Catholic Church in HK (Holy Cross Cemetery)

Miscellaneous Fees:

- [a] Sealing slab with inscription pasted with golden foil: single person - HK\$500 two persons - HK\$750
- [b] Coloured enamel photo: 3”x4” single person - HK\$400 4”x 6” two persons - HK\$600
- [c] Marble urn for ashes (no inscription services provided) HK\$600
- [d] Fibre glass niche interior lining HK\$2,800.

- Structural dimensions of Urn/Ossuary Niche in Cheung Sha Wan, Chai Wan, Sai Kung Catholic Cemeteries is 300 x 300 x 600mm deep; structural dimensions of Urn Niche and Ossuary Niche in Cheung Chau Catholic Cemetery are 300 x 300 x 300mm deep and 300 x 300 x 600mm deep respectively.

- (F) After application of niche and before depository in niche, the ashes must be kept in the Cemetery Office.
- (G) The Cemetery Office will either arrange workers to deposit the ashes in the niche shall the applicant not attend the depository OR  
The Cemetery Office would fix a date with the applicant shall the applicant attend the depository process.  
- On the date for depository, please bring along the work detail sheet issued by the Cemetery Office, claim back the ashes and carry the ashes to the niche for depository by the cemetery staff.
- (H) Only marble flower vase (Standard Niche) supplied by Cemetery Office and stainless steel vase(upgraded niche) (both complying Government requirement) is allowed. No other decorative fittings shall be installed.
- (I) Should there be adjustment of the above fees, the revised fees prevailing at the time of application shall be paid.

For inquiries, please call: Cheung Sha Wan, Sai Kung, Cheung Chau Catholic Cemeteries: 2741 5283  
Chai Wan Catholic Cemetery: 2557 4213 Happy Valley Catholic Cemetery: 2572 6078  
Office Hours: 09:00-16:30pm Monday-Saturday (Sundays and Public Holidays closed)

